

Townsville International English School

ACN 127 209 812

PO Box 2219 Townsville Australia 4810

ph: +61 7 4721 3971

email: info@tiesnq.com.au

web: www.tiesnq.com.au



Townsville International English School Registration Form - 2010 Personal Details

Name:	First:	Last:	
Address:			
Country:			
Nationality:			
Telephone:	Mobile:	Home:	Work:
Fax			
Email			
Date of Birth:	Day / Month / Year		
Language:			
Gender	Male / Female		
Parent/Guardian Emergency contact	Mobile:	Home:	Work:
Visa Details	Tourist / Working holiday		
Passport number:			
Level of English (please circle)	Beginner / Pre-intermediate / Intermediate / Upper Intermediate / Advanced		
Special considerations:			
Hobbies/ Interests:			



COURSE INFORMATION

Course name (Please see Study Options page)	
Course start date (when will you start)	
Enrolment Fee (See Study Options page) * Once off	\$
Materials Fee (See Study Options page) * Once off	\$
Tuition Fee (Please see Study Options page)	\$
Number of weeks study	
Sub Total (Tuition fee)	\$
Total (Tuition, Enrolment and Materials)	\$

IELTS EXAM

Students can sit the IELTS exam externally from the school. Early bookings are required. Townsville International English School can help arrange the exam booking.



ACCOMMODATION

Do you want us to arrange your accommodation? (Circle option) YES / NO

If yes, please complete the following:

Accommodation type	Cost	√ (please tick)
Homestay (Includes breakfast and lunch each day)	\$220/week	
Share house	\$100-200/week *	
Hostel	\$140-170/week *	
Backpacker	\$60-100/week *	

*Price depends on season and location

Other Accommodation Fees:

Fee	Cost
Accommodation placement fee * Once off	\$200
Extra night at homestay	\$30/night

Homestay:

*Please complete the questionnaire to help us find a suitable host family:
(Please circle option)*

Do you prefer a family with children? YES NO
 Do you prefer a family with pets? YES NO
 Do you have any medical conditions? YES NO
 Do you smoke? YES NO

Do you have any allergies / food you do not eat? _____

Do you have any special requirements? _____

Medical details: _____

AIRPORT PICK- UP SERVICE

Do you wish us to meet you at the airport and take you to your accommodation? YES / NO
 (\$60 pickup fee)

Arrival Date: _____ Arrival Time: _____ Flight Number: _____

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Summary of Fees

Fees	✓ (Please tick)	Cost
Enrolment		\$
Materials		\$
Tuition for _____ weeks		\$
Accommodation placement - \$200		\$
Accommodation for _____ weeks		\$
Airport Pick-up - \$60		\$
Total		\$



TOWNSVILLE INTERNATIONAL ENGLISH SCHOOL **TERMS AND CONDITIONS OF ENROLMENT**

- All fees must be paid in advance. Final confirmation of booking cannot be assumed or made until all fees have been received. If a student arrives in Townsville and their fees have not been received, we cannot guarantee that the student will be able to start the course.
- All prices are valid until the end of 2010.
- I agree to waive and release all claims against Townsville International English School (TIES), its directors and its appointed agents for any loss, accident, injury, delay or expense resulting from participation in any of its courses, airport transfers and all types of accommodation arrangements. I also release TIES, its directors and its appointed agents and agree to indemnify TIES, its directors and its appointed agents with regard to any financial obligations or liabilities that I may personally incur or any damage or injury to the person or property of others that I may cause while enrolled in TIES courses.
- I understand that my enrolment at TIES may be terminated at the discretion of TIES, its owners and its appointed agents without refund of fees at my own cost if I do not adhere to the rules, standards and discipline code of TIES.
- If I become ill, injured, or incapacitated, TIES, its directors, teachers, appointed agents and Homestay family members may take such action as any of them considers necessary, including securing medical treatment for me and transporting me back to my country at my own expense. I release them from all liability related to such actions.
- I agree that the laws of Australia shall apply to this agreement and I agree to submit to the jurisdiction of the Australian law.
- I agree to allow TIES to provide my personal information to Commonwealth and State agencies and the ESOS Assurance Fund Manager should it be required to do so.
- Extra homestay accommodation (owing to flight arrival/departure dates etc.) is charge at \$A30 per night.
- Extra accommodation - TIES sharehouse \$30 per night.
- Writing materials are not included in the price.

Cancellations and Refunds

- All requests for refunds must be made in writing to the Director, Townsville International English School, PO Box 2219, Townsville, 4810. If you are withdrawing from a course due to illness, a medical certificate must accompany your letter.
- Tuition fees are non transferable to other students or institutions.
- All refunds will be paid in the same currency in which the fees were paid and refunded only to the person who entered into the contract with TIES. However is the person gives written consent to pay the refund to someone else this will be appropriate.
- Refunds will be paid within 14 days of notification.
- The enrolment and homestay placement fees are non-refundable.
- Bank charges will be deducted from refunds when occurred.
- 100% of the tuition fees will be refunded if a visa application is rejected. You must notify TIES within 28 days of visa rejection.
- 100% of the tuition fees will be refunded if you cancel your enrolment in writing 4 or more weeks before the commencement of your course.
- 50% of the tuition fees will be refunded if you cancel your enrolment in writing less than 4 weeks before the commencement of your course.
- Refunds will not be granted once a course has commenced.
- TIES reserves the right to expel a student who does not adhere to the discipline code of behavior of the school. No refund will be given.
- The registered provider's dispute resolution processes do not circumscribe the student's right to pursue other legal remedies.
- Nothing in the School's Dispute Resolution Policy negates the right of any overseas student to pursue other legal remedies.

Declaration - All students must sign.

I have read, understood and I agree to abide with the terms and conditions of enrolment as well as the cancellation and refund policy.

Date: ___ / ___ / ___ (day/month/year)

Signature: _____

Name: _____

Guardian Details (If under 18):

Signature:

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Townsville International English School – Study Options 2010

Course Name	Study hours	Fees/week or hour	Enrolment fee (*once off)	Materials Fee (*once off)	Course Details
Full-Time General English	22hrs/week	\$288/week (1-10 weeks) \$279/week (11-15 weeks) \$270/week (16+weeks)	\$150.00	\$100.00	Start on any Tuesday
Full-Time Academic English (IELTS)	22hrs/week	\$288/week (1-10 weeks) \$279/week (11-15 weeks) \$270/week (16+weeks)	\$150.00	\$100.00	Start on any Tuesday
Part-time	14hrs/week	\$195/week	\$150.00	\$100.00	Study around your work or travel
Part- Part Time (Backpacker English)	8hrs/week	\$100/week	\$75.00	\$50.00	Study around your work or travel
Night Classes	4hrs/week	\$50/week *depending on enrolments	\$75.00	\$50.00	Tuesday and Thursdays 6-8pm
High School/Primary School classes	2 hrs/week	\$50/week * depending on enrolments	-	-	Tuesday and Thursdays 4-5pm
One on one classes	Varied	\$60/hour	-	-	Book in advance

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